



# Mark Church

Assessor-County Clerk-Recorder & Chief Elections Officer

555 County Center  
 Redwood City, CA 94063-1665  
 phone 650.363.4501 fax 650.599.7456  
 email ppdutyauditor@smcare.org  
 web www.smcare.org

Dear Aircraft Owner:

The Assessor's Office records indicate that you are the owner of an aircraft as of **January 1, 2017**. The Assessor is responsible to value all assessable property in the County. The resulting tax bill is the responsibility of the Tax Collector to collect.

If you sold the aircraft, moved it out of San Mateo County, or the aircraft has been destroyed, please complete **in full** the following appropriate section:

**Complete all lines**

1.	<b>Aircraft Sold Prior to January 1, 2017</b>		Account Number N-		
	Name of New Owner:				
	Address:		City:	Zip:	
	Date Sold:		Sales Price:		
	Was the Federal Aviation Agency Notified?		Yes	No	
2.	<b>Aircraft Moved Out of San Mateo County Prior to January 1, 2017</b>				
	New Location:				
	County:		Date Moved:		
	Was the Federal Aviation Agency Notified?		Yes	No	
3.	<b>Aircraft Destroyed</b> (contact Assessor's Office on calamity loss of \$5,000 or more)				
	Date Destroyed:		Where:		
	Was the Federal Aviation Agency Notified?		Yes	No	

[If this is being sent without a tax bill delete the words "with the enclosed tax bill immediately"]

If any of the above sections are completed, please return this signed letter with the enclosed tax bill immediately to: **Mark Church, Assessor-County Clerk-Recorder, Aircraft Section, 3<sup>rd</sup> Flr. 555 County Center, Redwood City, CA 94063**

Continue on the back for any detailed explanation.

**Please note:** Owner of record on January 1<sup>st</sup> owes taxes for the entire fiscal year. County of location on January 1<sup>st</sup> is the county owed taxes for that fiscal year.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct and complete to the best of my knowledge and belief.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

\_\_\_\_\_ Telephone 8 a.m. to 5 p.m.

\_\_\_\_\_ Print Name